

DEPARTMENT OF INDUSTRIES AND COMMERCE

FROM

TO

**The Additional Chief secretary/**  
Industries Commissioner  
& Director of Industries and Commerce,  
2<sup>nd</sup> & 3<sup>rd</sup> Floor, Sidco Corporate Office,  
Guindy, Chennai 600 032

All General Managers/  
District Industries Centre/

Regional Joint Director  
Chennai.

9200  
01/02/16

204015

**Rc. No. 27399/PDK2 /2014 dated 25.01.2016**

Sir,

Sub: MSME – Introduction of Udyog Aadhaar Memorandum –  
Implementation of UAM - Instructions issued – regarding.

Ref: GOI Notification dated 18.09.2015

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You are hereby informed the filing of EM part-I & part-II has been superseded by the notification of the GOI following the introduction process of filing Udyog Aadhaar Memorandum for the MSMEs.

2. The Government of India, in exercise of the powers conferred in subsection (2) of section 8 of the MSMED Act 2006, and in supersession of the notification number S.O 1643(E) dated the 29th Sept 2006, specified that every Micro Small & Medium Enterprise shall file Udyog Aadhaar Memorandum in the form appended to the notification 18.09.2015 and follow the procedure for filing of the UAM.

3. As per the notification –

- There shall be no fee for filing of the Udyog Aadhaar Memorandum
- Udyog Aadhaar Memorandum can be filed online in the url <http://udyogaadhaar.gov.in> in the Udyog Aadhaar portal maintained by the Ministry of MSME, by every MSME, but in exceptional cases, where online filing is not possible, by a hard copy, to the concerned DIC, which shall file the UAM Online for such enterprise on its behalf. The UAM Number so generated will be mailed to the enterprise as provided in the UAM.
- it is also informed that the existing enterprises, who have filed EM Part-I or EM Part-II or both or the holders of SSI registration prior to the MSMED Act



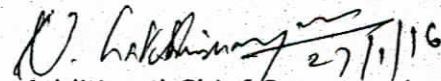
2006, shall not be required to file UAM, but if they so desire, they may also file the Udyog Aadhaar Memorandum.

- In the Udyog Aadhaar Memorandum, the Aadhaar number shall be of the proprietor in case of Proprietary concern, the managing partner in case of partnership concern and of the authorised person in case of other forms of enterprises.
- The Udyog Aadhaar memorandum shall be filed on self declaration basis and there is no supporting document to be uploaded for filing of the UAM.
- There shall be no restriction on filing more than one UAM in the same number.

4. In order to popularise the implementation of the UAM, the Ministry of MSME, GOI has conducted video conferencing on 05.10.2015, 19.10.2015 & 01.12.2015 with the DICs of various states. A copy of the minutes of the video conference is enclosed for kind perusal.


5. You are informed that the filing of EM Part-I/Part-II in the online website <http://www.msmeonline.tn.gov.in> has been discontinued from 20.01.2016 and the link to the UAM portal has been provided, so that the prospective entrepreneurs can now file the UAM. A password for logging to the website of UAM will be provided to verify the details furnished by the entrepreneur.

6. You are therefore requested to bring wide publicity on the implementation of filing of Udyog Aadhaar Memorandum in the state to your district associations.

  
For Additional Chief/Secretary/  
Industries Commissioner and  
Director of Industries and Commerce

Encl:

1. Copy of Notification
2. Minutes of the video conferencing of GOI.
3. Role of General Manager of DIC

  
27/01/2016



## MINISTRY OF MICRO, SMALL AND MEDIUM ENTERPRISES

## NOTIFICATION

New Delhi, the 18th September, 2015

S.O. 2576(E).—In exercise of the powers conferred by sub-section (2) of the section 8 of the Micro, Small and Medium Enterprises Development Act, 2006 (27 of 2006) and in supersession of the notification number S.O. 1643(E), dated the 29<sup>th</sup> September, 2006, published in Part II, Section 3, Sub-section (ii) of the Gazette of India, Extraordinary, dated 30<sup>th</sup> September, 2006, the Central Government, after obtaining the recommendations of the Advisory Committee in this behalf, specifies that every micro, small and medium enterprise shall file Udyog Aadhaar Memorandum in the form appended to this notification as Annexure-I and follow the following procedure for filing the Udyog Aadhaar Memorandum, namely:—

- (1) There shall be no fee for filing the Udyog Aadhaar Memorandum;
- (2) Udyog Aadhaar Memorandum shall be filed online at <http://udyogaadhaar.gov.in>, the Udyog Aadhaar Portal maintained by the Ministry of Micro, Small and Medium Enterprises, by every micro, small and medium enterprise, but in exceptional cases where online filing is not possible for any reasons, a hard copy of the form as in Annexure 1, duly filled in may be submitted to the concerned District Industry Center which shall file the Udyog Aadhaar Memorandum online, on the behalf of such enterprise;
- (3) Udyog Aadhaar Acknowledgement as per Annexure 2 appended to this notification, shall be generated and mailed to the email address provided in the Udyog Aadhaar Memorandum which shall contain unique Udyog Aadhaar Number;
- (4) existing enterprises, which have filed Entrepreneurship Memorandum-I or Entrepreneurship Memorandum-II or both, or the holders of Small Scale Industry registration, prior to the coming into force of the Micro, Small and Medium Enterprises Development Act, 2006 (27 of 2006) shall not be required to file Udyog Aadhaar Memorandum, but if they so desire, they may also file the Udyog Aadhaar Memorandum;
- (5) in the Udyog Aadhaar Memorandum, the Aadhaar Number shall be of the managing partner, in case of proprietary enterprise, of the authorized partner, in case of partnership enterprise, and of the authorised person, in case of other forms of enterprises;
- (6) there shall be no restriction on filing more than one Udyog Aadhaar Memorandum using the same Aadhaar Number;
- (7) the Udyog Aadhaar Memorandum shall be filed on self-declaration basis, and no supporting document is required to be uploaded or submitted while filing the Udyog Aadhaar Memorandum, but the Central Government or the State Government or such person as may be authorized in this behalf may seek documentary proof of information provided in the Udyog Aadhaar Memorandum, wherever necessary.

[F. No. A-54/1/2014-CDN]

SURENDRA NATH TRIPATHI, Addl. Secy.

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